



## **Committee Group Duties**

Spirit Committee –They will be in charge of making weekly spirit flyers and putting them up in the school. These meetings can be before or after school or during lunches as designated by the coach. The flyers need to be put up in the gyms, commons, cafeteria and other designated areas. All fliers must be hung straight at eye level and use at least two pieces of tape. Please email your assigned flyer to Coach Jones by the last day of two a day practices in August.

Bulletin Board Committee – This committee will be in charge of making and hanging all of the spirit day signs each week at the end of the B hallway. These meetings can be before or after school or during lunches as designated by the coach. They will also be in charge of other spirit/informational signs through out the year. The bulletin board committee will also be in charge of decorating the boards in the cheer locker room. The locker room bulletin boards must be maintained at least once a month. All spirit day signs for football season will be made in the designated time prior to the start of school.

Service Project Committee – Will be in charge of coming up with 3-5 service projects throughout the year. They will need to organize it with the organizations involved. This group will be in charge of picking up materials and setting things up for delivery during service projects. They will also be in charge of contacting companies to donate prizes and getting prizes for winning classes etc. The majority of the projects need to include all squad members, not just the service committee.

Media Committee – This committee will be in charge of keeping the yearbook informed of our activities and photos from the cheer program. They will also be in charge of staying in contact with the booster club media group. They will update, post and share items on all cheer social media as designated. The media committee will also be in charge of getting out flyers and other info for upcoming events and fundraisers.

Cheer Closet Committee – Will be in charge of keeping the cheer storage area organized and clean. They will also be responsible for decorating the area and making sure that things are put back after making signs. When supplies come in, they will be in charge of putting away the items and labeling the cabinets where everything belongs. They will also be in charge of keeping up with the inventory of supplies. Inventory must be put on a spreadsheet and kept up with during the year. This spreadsheet must be given to the coaches when updated. The committee leaders will be in charge of making the spreadsheet.

## **Social Chair**

There will be at least two social chairs for each squad that will work with parent volunteers/coaches to coordinate these activities. They will coordinate a required social activity for their individual squad once every two months. They will also coordinate at least 2 required social activities during the year that all squads are involved in. All members must be invited and must know of the activity at least one week in advance. All activities must be approved by the coaches ahead of time. Social chairs can also come up with some squad traditions like eating together before games, etc.



